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22 June 1976

MEMORANDUM FOR: Director of Logistics

VIA : AO/DCI

FROM : D/DCI/NI

SUBJECT : Space for the DCI's Intelligence Advisory Panel

REFERENCE : NFIB-D-14.2/2, Guidelines for National Intelligence Production, 4 June 1976

1. Per reference, an Intelligence Advisory Panel to the DCI will be established in the near future. This Panel will consist of approximately three dozen highly-qualified people drawn from a variety of disciplines. Selected members of the Panel will periodically meet to perform collegial reviews of national intelligence estimative products. For each National Intelligence Estimate/Special National Intelligence Estimate or other significant national product (deadlines permitting), three people will be picked from the Panel to go over that particular paper in draft.

2. The Panel members involved will meet in Washington and spend whatever time is necessary (usually three days) going over the draft with the National Intelligence Officer, the project chairman and the drafters. Participation in the Panel will not entail a large expenditure of time over a prolonged period, but rather a willingness to work intensively for periods of short duration. The reason for having so large a Panel is to ensure that on any given national product three knowledgeable, good reviewers will be available. On occasion, the Panel members will be reconvened for additional review of controversial papers.

3. With the creation of this Panel of high-level, prestigious personnel comes a need for suitable office/conference room space within the Headquarters building for their use when they are meeting on a national intelligence product. The prospect of re-

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viewing some forty papers per year at three days per paper (with some papers requiring follow-up review) equates to a need for appropriately configured space for 120 to 150 days per year. The need is exacerbated by the fact that two Panels may meet at the same time. While a reconfiguration of current NIO space may reduce the problem raised by such occasions, the anticipated use pattern will still call for dedicated space capable of comfortably accommodating up to ten personnel and suitable for these high-caliber consultants.

4. Use of existing conference rooms for the Panel's sessions does not appear feasible given the heavy use of the available conference rooms and the fact that it is virtually impossible to schedule a room full-time for three days. It obviously would not be appropriate for the DCI's personal consultants to be shuffled from room to room while they are performing their review at the DCI's behest. It, therefore, is requested that the Office of Logistics designate a suitably appointed conference room under the control of the D/DCI/NI for dedicated use by the Intelligence Advisory Panel. Current plans, still in the tentative stage, require that this space be available by 1 October 1976.



Richard Lehman  
Deputy to the DCI for National Intelligence

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